



**Hanover Township Board of Trustees
October 14, 2015 Meeting Minutes**

Call to Order: Board President Douglas Johnson called the meeting to order at 6:00 PM and he then led the pledge of allegiance and gave the opening invocation.

Roll Call: As Fiscal Officer Greg Sullivan was absent, Mr. Johnson appointed Julie Prickett as Acting Clerk for the Board meeting. Ms. Prickett took a roll call with Messer's Johnson, Stitsinger, and Miller present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Fire Chief Phil Clark; and BCSO Deputy Tanner. Fiscal Officer Greg Sullivan was excused absent.

Approval of Meeting Minutes: Motion made by Mr. Stitsinger, seconded by Mr. Miller to approve the September 16, 2015 Regular Meeting minutes as submitted and to approve the warrants signed for release. All three Trustees voted yes. Status reports were distributed to the Board for review and were approved.

Guest Speakers: Candice Keller introduced herself to the Board and citizens in attendance as a candidate for the State House of Representatives seat from which Tim Derickson would be term-limited out. Ms. Keller stated she was from Middletown and she has run the largest pro-life fundraiser in a six-county area.

Citizen Participation: Pastor Curtus Moak of the Hamilton Christian Center Church, 1940 Millville Avenue, read a letter to the Board to introduce himself as the new pastor of the Church and to inform the Board that the Hamilton Christian Center Church plans to allow Family Promise to operate out of one of the Church's properties located at 1910 Millville Avenue. Pastor Moak explained that Family Promise would be operating a day center for homeless families at this location.

Terry Trent, 2188 Vizedom Road, addressed the Board as a representative of Family Promise. Ms. Trent explained the day center would be open from 7:30AM to 5:00PM with participants being transported to and from the location by van. No more than 14 individuals at a time would be at the Center. Meals would not be cooked at this location but some food would be on hand for lunches. The Center would be used to help individuals set up job interviews and provide day time shelter for families. The goal is to assist families with securing their own housing within a 9 to 12 week period. Ms. Trent stated the tentative start date for the Center is January 17 with plans to hire a director by mid-November. Ms. Trent also stated that the families would be referred to the Center by social agencies that would pre-screen the individuals' histories for mental health issues,

drug addiction and domestic violence as the Center would not be equipped to deal with these types of issues.

Pastor Moak stated that the County Zoning Code provides an exemption for non-profits to operate this type of facility but he had not contacted Jim Fox yet. The Board indicated it had no objection to the concept as long as it was not a zoning violation. The Board urged Pastor Moak to contact Jim Fox.

Administration Reports

Law Enforcement: Deputy Tanner gave the following report for the month of September 2015:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for September 2015

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls: 142		1476
• Felony Reports: 03		48
• Misdemeanor Reports: 15		86
• Non-Injury Crash: 01		47
• Injury Crash: 02		22
Total Reports: 21.....		205
• Assists/Back Up: 18		207
• Felony Arrests: 01		22
• Misdemeanor Arrests: 06		43
• OMVI Arrests: 0		02
Total Arrests: 07		67
• Traffic Stops: 10		135
• Moving Citations:08		95
• Warning Citations: 05		71
• FIR Cards: 0		00
• Civil Papers Served: 2		06
• Business Alarms: 3		25
• Residential Alarms: 10		102
• Special Details: 09		78
• COPS Times: 2,400 (<i>Min.</i>)		26,250
• Vacation Checks: 10		174

Reporting: Deputy Tanner and Deputy Mayer/by BEH. Deputy Tanner started direct Hanover Township assignment on September 19, 2015.

Fire/EMS: Chief Clark presented the following report for the month of September 2015.

Hanover Township Fire Department
Monthly Report for September- Phil Clark Fire Chief
(Presented in October 2015)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

- Emergency Medical Operations/Squad Runs: 45
- Motor Vehicle Accidents: 07
- Fire Runs: 03
- Fire Inspections: 11
- Air & Light Truck Call Out: 02
- Knox Box Details 00
- Other 00
- Total for the month: **68 Runs/Operations
(55 Fire/EMS Runs)**

Total Year to Date: 557 Runs/Operations

(Sept 2014): 75 Runs/Operations)

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Total for 2014	809	
Total for 2013	750	<i>Nine Year Average: 699</i>
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007:	717	
Total for 2006:	505	

Road/Cemetery: Road Superintendent Scot Gardner presented the following report for the month of September 2015:

SUPERINTENDENT'S REPORTS
(October 14, 2015)

Millville Cemetery Operations Report September 1 through September 30, 2015

4 Graves sold to Township residents (@ \$610)-----	\$ 2,440.00
0 Graves sold to nonresidents-----	\$ 0.00
0 Old resident graves-----	\$ 0.00
5 Full Interments-----	\$ 4,900.00
0 Baby interments-----	\$ 0.00
0 Cremations-----	\$ 0.00
Foundation and Marker installation fees-----	\$ 3,744.00
Total: -----	\$ 11,084.00

Other Cemetery activities:

1. Cleaned equipment
2. Walked through entire Cemetery and picked up trash
3. Fixed graves
4. Cleaned Shop
5. Mowed twice
6. Trimmed twice
7. Cut down two trees
8. Ground stumps
9. Swept roads with new track loader
10. Made three new rows in Section F (162 new grave sites)
11. Painted the building and doors

**Road, Streets and Park
(Scot Gardner)**

1. Replaced a missing street name sign on Vizedom Road.
2. Finished the road repair on Salman Road off Stillwell Road.
3. Finished third round of roadside mowing – including trimming around road signs and guardrails.
4. Performed ditching on Darrtown Road.
5. Picked up a pile of broken plate glass at the recycling dumpsters.
6. Repaired sunken areas in the road on Ross Road.
7. Hauled the last of our dirt to Four Mile.
8. Repaired a washed out spot in the ditch affecting Cochran Road.
9. Performed concrete work on a box culvert on Huston Road.
10. Placed three loads of dirt and concrete in a washed out spot in the ditch on Gardner Road by the pipe lines.
11. Remarkered all the curb markings in Alamo Heights.
12. Continued cutting brush back on Township roads.
13. Performed monthly park, truck and storm water inspections.

Administrator's Report (Financials and Personnel Issues)

Mr. Henry presented the following report to the Board:

Administrator September 2015 Summary Report
(Presented October 14, 2015)

- **Fire/EMS Run Data:** Prepared report for September runs. Run times continue to be better overall; mutual aid called in 6 times compared, same level as July. Average run response time for September 2015 was 11.66 minutes, up from 10.58 minutes in August.

- **Fire Department:** Spoke with B. Barnes and collected department equipment.
- **Personnel:** Working on Code of Conduct additions for the final quarter of the year. Also researched Fire Dept. SOPs regarding inspections and vehicle training.
- **Ohio BWC:** Reviewed premium data and required training for future discounts.
- **Board and Financial Reports:** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals.
- **Park Committee/Special Events:** Met with the Park Committee and began planning for the Haunted Harvest event and Veterans Day Ceremony.
- **Insurances:** Working on renewal issues for dental and health insurances.
- **Road Program:** Worked with Community Development officials to execute documents and prepare for work in Alamo Heights subdivision. Reviewed road program work completed through BCEO contracts.
- **Ohio Attorney General:** Submitted documents on behalf of the Township as part of a class action lawsuit regarding salt purchases. Provided online detail and process for recovery.
- **Nuisance Properties:** Continued work on issues associated with US 27 (2 locations), Old Oxford Road, Millville Avenue (2 locations) and Hamilton Scipio Road.
- **GovDeals.Com:** Set up sale of equipment, prepared Bill of Sale and coordinated selling details associated with the Fire Dept. ladder truck. to the Global Fleet Company in Texas.
- **Land Bank:** Met with the Land Bank Executive Director to discuss two township projects and the process to be used.
- **BCEO:** Met with the Engineer's Office staff for reviewing potential 2016 projects and presented the preliminary 2016 Road Program listing.

Personnel Actions and Other Items of Note

Appointment of new personnel:

Fire Department: Mr. Henry amended his Administrator Report during the meeting to show the recent addition of two new Fire Department members, Nick Farkas as a FF/Paramedic and Thomas Butterworth as an EMT; and the recent promotion of Randy Rhodus to Fire Lieutenant and Safety Officer by the Fire Chief. (These items developed after the packets were prepared for the Board.)

Cemetery/Road: No actions taken

Other Personnel Actions:

None at this time.

Other General Actions Non Personnel Related:

Studying ways to secure records properly and find space as the Township storage is limited at this time. Also still have to finish new formatting of approved Records Retention Schedule to be presented to the state.

Continuing review of Township Rules of Conduct and Fire Department SOPs that are related for possible changes and follow up based upon evolving departmental needs.

Working on Road Program for next few years.

Of Note- Budget Information for September, 2015

Cash Balance as of September 30, 2015: \$1,449,880.79

- 1) Total Expenditures all funds for September 2015: \$
- 2) Total General Fund cash on Hand September 2015: \$555,062.20 (38.23%) of Total funds
- 3) Total Fire/EMS Fund cash on hand September 2015: \$435,346.79 (30.03%) of Total funds
- 4) *Monthly Revenue and Expenditure Reports are attached.*

History of Cash Balances

Fiscal Year 2014

Jan-Cash Balance: \$1,380,611.21
Feb-Cash Balance: \$ 1,331,175.05
Mar-Cash Balance: \$1,259,054.92
April-Cash Balance: \$1,546,929.78
May-Cash Balance: \$1,524,373.14
June-Cash Balance: \$1,506,977.71
July-Cash Balance: \$1,517,738.15
Aug-Cash Balance: \$1,286,101.15
Sept-Cash Balance: \$1,533,842.91
Oct- Cash Balance: \$1,444,676.89
Nov- Cash Balance: \$1,384,569.72
Dec-Cash Balance: \$1,324,682.90

Fiscal Year 2015

Jan: \$1,148,374.71
Feb: \$1,158,413.75
Mar: \$1,551,667.37
Apr: \$1,458,584.04
May: \$1,477,662.73
June: \$1,393,267.44
July: \$1,332,264.37
Aug: \$1,125,949.35
Sept: \$1,449,880.79
Oct:
Nov:
Dec:

Mr. Henry also distributed revenue and expenditure reports and information regarding the receipt of \$8047.51 from the City of Hamilton as part of a settlement related to an annexation.

Mr. Henry also distributed a report to the Board members regarding Fire Department revenues and expenditures from 2002 to present. Mr. Henry explained this report will also be reviewed with the Fire Chief and Fiscal Officer to aid with projecting 2016 staffing arrangements and levy issues.

Old Business

Shady Nook Status/Update: Cheryl Ommert, 2451 Breathstone Drive, owner of the Shady Nook property, reported on the progress she had made regarding bringing the Shady Nook property into compliance. Ms. Ommert stated painting had been done, the roof repaired, metals and trees removed, the EPA had been contacted regarding the sewers, and she had contacted the Health Department and Jim Fox. Ms. Ommert stated she had retained an attorney to assist her through the process of seeking a variance from the County. Mr. Henry requested to meet with Ms. Ommert and her attorney regarding the variance. Mr. Johnson stated the Board would continue to table action on Resolution No. 34-15 for the time being.

Fire/EMS Run Data Analysis for September 2015: Mr. Henry presented the run data report for the month of September. He reported the average run time for the month was 10.09 minutes and that Wednesdays were the busiest run days of the week. Mr. Henry noted that the stipend program continues to work well.

Update/Sale of Equipment -- GovDeals, Inc.: Mr. Henry reported the wrecked 2002 Ford Econoline ambulance sold for \$6215 on GovDeals.

Road Program Update – Curb/Gutter Project Alamo Heights: Mr. Henry reviewed the preliminary submittal to the Butler County Engineer's Office and explained no Board action was needed at this meeting. A resolution would need to be passed in 2016 when the program is finalized.

Public Input – Community Development Block Grant Program Ideas: Mr. Henry provided the following report to the Board and noted that a resolution was listed under New Business:

Suggested Ideas for Community Development Block Grant Funds
Citizen Input, Park Committee and Administration Suggestions
September- October 2015

General Projects Various Locations

1. *Park Restroom Replacement- High Priority from the Park Committee*
2. *Extend Water/Electric Utilities (safety issue) to other parts of the Park- High Priority from the Park Committee.*
3. Community Center- Grind out old pavement, provide for drainage and repave parking lot and relocate Community Center sign.
4. Replace flooring in the Community Center
5. Road Paving or Black Mat for Alamo Heights subdivision.
6. Drainage Improvements Park ball field/parking lot areas.
7. Seek funding to install adverse weather sirens for placement in the Park Area & Alamo Heights.
8. Other Ideas: Acquire additional land for park expansion; Reconstruct baseball field area and add a concession stand; Expand Community Center of larger events; add lighting throughout the park areas.

Existing Park Area

1. Add more picnic tables and grills throughout the site
2. Upgrade existing ball field; reorient the back stop area and replace with new.
3. Build a combination concession stand, storage facility and modern restroom building.
4. Construct a Nature Preserve area in the rear area of walking path section.
5. Build a sizable community fire ring not too far away from the gazebo area.

6. Extend Veterans Memorial and add flag stanchions for all branches of service.
7. Add a small fountain/sculpture piece near the gazebo area or cascading fountain design.
8. Provide electric to all shelters and add security lighting for extended park use.
9. Add new, smaller gazebos at appropriate locations.
10. Add basketball area to existing park.
11. Outdoor Fountain Spray Fun Area for kids.
- 12. Construct Sand Volley Ball Court. Recommended by the Park Committee**
- 13. Construct an area for Frizbee Golf. Recommended by the Park Committee**

Citizen Input: Based upon input received and Park Committee and Land Use Committee meetings. Also on September 16 and October 14, 2015 during Board of Trustee Meetings. Ranking of projects and formal approval by the Board of Trustees will take took place during the October 14th meeting.

Due Date of Grant application(s): October 16, 2015

Other Old Business: Chief Clark reported that ISO had completed its inspection last week and the Township should receive the report in six to eight weeks.

Mr. Henry reported that the two grant applications submitted for Butter County Community Connections grant money had been turned down.

New Business

Resolution No. 50-15 Community Development Block Grant Applications Approval: Mr. Henry requested the Board prioritize the three projects to be submitted to the County for consideration for Community Development Block Grant funds and to pass a resolution indicating the Board's project priorities. The Board's consensus priorities were: #1 Alamo Heights Infrastructure Improvement; #2 Park Restroom replacement with two options; #3 Utility and Safety Improvements. These items will be reflected in the attachment to Resolution No. 50-15. After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 50-15 which was seconded by Mr. Stitsinger. Upon roll call, all three Trustees voted yes.

Resolution No. 50-15

Authorizing the Filing of the 2015 Application(s) for Community Development Block Grant Funding and Prioritizing of Projects for Hanover Township

Whereas, the Board of Trustees and Township Administration have reviewed the requirements for the 2016 Community Development Block Grant Program; and

Whereas, the Township has several key projects that merit consideration under the Community Development Block Grant Program as suggested by citizens and the Administration; and

Whereas, key projects were discussed in two Public Meetings with public input solicited on September 16, 2015 and October 14, 2015 and recommendations were received from the Township Ad Hoc Park and Land Use Advisory Committees as part of Committee discussions over the last 11 months; and,

Whereas, all the projects discussed have been placed on a list for continued consideration and guidance to the Township and are reflected in the attachment herewith,

Whereas, the Board of Trustees rate several of these projects as a high priority based upon resident input this year and input received from a 2012 Citizen Survey conducted by Miami University.

Be it Resolved by the Board of Trustees of Hanover Township, Ohio

Section I. That the Township after considering citizen input as well as recommendations from the Park and Land Use Committees, do hereby authorize three project applications for Community Development Block Grant Funding in 2016 identifying and rating these projects as set forth in the attachment hereto labeled "Attachment to Resolution No. 50-15 CD Project Ratings."

Section II. That the Board will commit in kind services and/or direct cash contribution of up to 10% or more for each of the three projects submitted. Amounts are specified in the attachment hereto.

Section III. That the Township Administrator is hereby authorized to complete the necessary documents and sign the appropriate forms to submit said project applications to the Butler County Community Development Department by October 16, 2015.

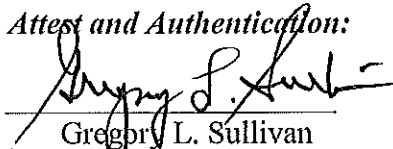
Section IV. That the Board of Trustees acted upon this matter in an open public session and is a reflection of the action taken on October 14, 2015.

Board of Trustees

Douglas L. Johnson
Larry Miller
Fred J. Stitsinger

Vote

Attest and Authentication:



Gregory L. Sullivan
Fiscal Officer/Clerk

2016 Road Program Preliminary Submission to BCEO: Mr. Henry provided copies of project costs estimates received from the County for the 2016 Road Program projects in Hanover Township.

Motion – Approve Administrator’s Action – Bid on Fire Truck: Mr. Henry reported he was made aware on September 23, 2015 that the Hanover Township Fire Department was interested in bidding on a 1988 Seagrave/Quint Aerial Ladder truck being sold by the City of Cheviot communicated by Chief Clark and Deputy Chief Stitsinger. An inquiry was made to Cheviot to determine if there was time to submit a bid to Cheviot on September 24th. The indication was there was time if an immediate letter could be sent to the Safety/Service Director of Cheviot. After conferring with the Trustees individually and by email, there was a consensus of the Trustees to proceed immediately due to the impending decision by Cheviot to sell the unit. The Township Administrator forwarded a bid to purchase the aforementioned for \$10,000.00. Cheviot City Council accepted the bid and approved the sale to Hanover Township. The unit was picked by Hanover Township Fire officials on October 7, 2015. Mr. Stitsinger made a **motion**, seconded by Mr. Miller, to approve the actions of the Township Administrator, acting in behalf of the Board of Trustees, to acquire the Aerial Ladder Truck from Cheviot as described above. A roll call vote taken with all three Trustees voting yes.

Resolution No. 51-15 “Then and Now” Action: This resolution is routine in nature and covers various expenditures. After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 51-15 which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

Approving Purchase Orders and Subsequent Expenditures Provided Under the "Then and Now" Process as Recommended by the Fiscal Officer

Whereas, the Fiscal Officer reported on recent "Then and Now" activity; and

Whereas, the Fiscal Officer recommends that payment associated therewith be authorized through a "Then and Now" Purchase Order (amounts over \$3,000.00) officially approved by the Board and payment made accordingly; and

Whereas, the Board of Trustees concurs with the recommendation of the Fiscal Officer,

Be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio

Section I. That to promote sound and efficient fiscal operations for the Township, the following items are hereby approved:

- A) \$26,692.83 Zoll Medical Corporation GPO: \$26,692.83 (Fund 2281)
- B) \$15,421.28 Nancy Nix, Butler County Treasurer: \$15421.28 (Fund 1000)

Section II. That the Fiscal Officer is authorized to take all necessary steps to process said expenditures and provide payment accordingly.

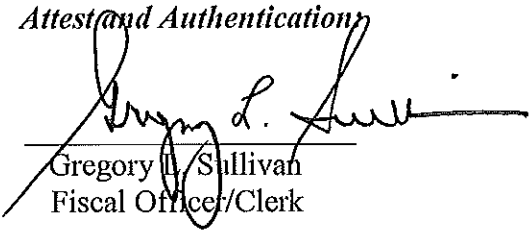
The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14th day of October 2015.

Board of Trustees

Vote

Attest and Authentication

Douglas L. Johnson
Larry Miller
Fred J. Stitsinger



Gregory D. Sullivan
Fiscal Officer/Clerk

Resolution No. 52-15 – Recognition of Deputy William Bowling: The purpose of this resolution was to express the Township's appreciation for Deputy Bowling's service. Deputy Bowling was leaving to take a new assignment from the Sheriff's Department. Mr. Stitsinger made a **motion** to adopt Resolution No. 52-15 which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes. Deputy Bowling was presented a copy of the resolution and a gift from the Trustees and Administrator.

Resolution No. 52-15

Recognizing the Outstanding Dedication and Service of Deputy William Bowling to the Township and Expressing Appreciation

Whereas, Hanover Township has been blessed with good fortune and enhanced by the contributions of many volunteers, employees and elected officials; and

Whereas, William Bowling has served Hanover Township as a Township Deputy through a contract with the Butler County Sheriff's Office since April 2014 through September 9, 2015, distinguishing himself in the Township in a short period of time; and

Whereas, Deputy Bowling's tenure has been marked by dedication and leadership exemplified by the many positive interactions with citizens and staff in Hanover Township, as well as being an active integral element in making the Township a safer place to live, work and play; and

Whereas, Deputy Bowling has always been willing to help in any way possible to work with all officials of the Township ; and

Whereas, it is appropriate at this time to recognize Deputy Bowling's outstanding service and dedication to the community and wish him well in his new assignment with the Butler County Sheriff's Office;

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That on behalf of Hanover Township residents and officials, Deputy William Bowling is hereby recognized by the Township for his professional contributions and dedication to the community in helping Hanover Township continue "Growing Toward the Future".

Section II. That the Board of Trustees, Township Administrator and staff express their appreciation to Bill and a sincere "Thank You" for everything, wishing him well in his future endeavors.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14th day of October 2015.

Board of Trustees

Attest:

Douglas L. Johnson _____
Larry Miller _____
Fred J. Stitsinger _____

Bruce E. Henry
Township Administrator

Motion: Approve Veterans Day Ceremony and Luncheon Expenses: Hanover Township sponsors an annual Veterans Day Ceremony and Luncheon on Veterans Day November 11th. In 2015 this day falls on a Wednesday. Although there will be several private contributions made to support the event, there may be items not totally covered. Therefore a motion is in order. **Motion** by Mr. Miller, seconded by Mr. Stitsinger, to approve the Township's sponsorship of the Veterans Day Ceremony and Veterans Luncheon and approve expenses associated therewith. After discussion, a roll call vote was taken with all three Trustees voting yes. The Board also decided to hold the November 11 Board meeting following the luncheon and asked that the media be notified of the meeting time change.

Ohio Attorney General – Class Action Lawsuit Settlement Results: Mr. Henry reported that as a result of the class action lawsuit settlement with Morton Salt Inc., Hanover Township received \$1550.65.

Motion: Approve Transfer of Funds – Fire Station Bond Payment: Based upon the Township's bond payment schedule for the Fire Station Project, it is time to make a payment of \$101,675.00 to the Bank of New York Mellon Company. To make this payment, the Township must transfer funds from Fund 2281 to Fund 3102. The Township Administrator and Fiscal Officer recommend the passing of a motion to provide for proper accounting and payment. A **motion** was made by Mr. Stitsinger, seconded by Mr. Miller, to approve the transfer of \$101,675.00 from Fund 2281 to Fund 3102 and approve payment to Bank of New York Mellon Trust Company in the same amount for the Fire Station Bond Issue. After discussion, a roll call vote was taken with all three Trustees voting yes.

Health Insurance Renewals Update: Mr. Henry provided the following report and recommendations to the Board:

New Business- Health Insurance Issues October 14, 2015

The Township's basic health care plan and dental insurance coverage is coming up for renewal. It is in the best interest of the Township to provide employee group health insurance that offers satisfactory health care and prescription drug coverage at affordable rates and dental coverage to maintain a competitive work force.

The Township's Broker Wichert Insurance Agency and the Township Administrator have reviewed plans from seven different companies in 2014 to find a plan close to the existing township plan which was being phased out effective December 1, 2014 due to the Health Care Reform Act. Competitive proposals were received from Medical Mutual of Ohio, Anthem and InHealth of Ohio. After careful review and comparison Wichert Insurance Agency and the Township Administrator recommended a Gold Level Plan offered by InHealth Mutual of Ohio as the best proposal. The Township group experienced at the time an overall monthly premium estimated to be within \$300.00 of the 2014 premium. For the contract year 2016, it is recommended to stay with InHealth Mutual of Ohio but we will experience an 8.5% increase in plan costs. (See memo)

Delta Dental is one of the largest carriers in the dental field and is recognized by almost all dentists. The Broker and Administrator are recommending a renewal with Delta Dental but there is an increase of 4.57% increase (\$28.27 for single, \$88.09 for two or more/month). This plan also includes pediatric care as now required by law.

The plan is to recommend approval for health care, dental care and vision care by the Board in November to allow for contract periods to commence December 1, 2015.

Other New Business

Under Other New Business, Mr. Henry asked the Trustees to note correspondence in their meeting packets which included: Butler County Building Permit Report for September 2015, correspondence from the State EMS Department notifying townships of new standards for equipment for ground ambulances, the October Legislative Alert Bulletin from the Ohio Township Association, and a proposed 2016 schedule for Board meetings and special events.

Also under Other New Business, Chief Clark requested approval for funds to change fitting threads, purchase radio equipment, and add Township lettering to the new fire truck. After some discussion, Mr. Miller made a **motion**, seconded by Mr. Stitsinger, to authorize funds not to

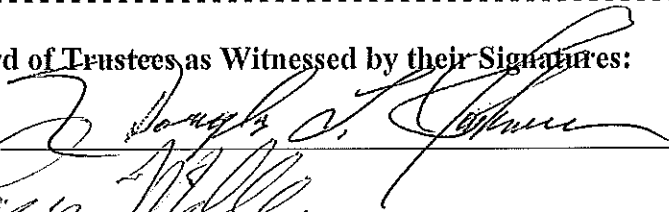
exceed \$6000 to change fitting threads, purchase radio equipment, and add Township lettering to the new fire truck. Upon roll call, all three Trustees voted yes.

There being no further action or matters to consider, adjournment was in order.

Motion to Adjourn: Mr. Stitsinger moved, seconded by Mr. Miller, to adjourn the Board of Trustees meeting. Upon roll call, both Trustees voted yes.

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Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

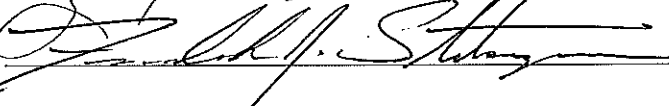
Douglas L. Johnson, President:



Larry Miller, Trustee:



Frederick J. Stitsinger, Trustee:



Date: 11-11-2015

Verified by: Greg Sullivan, Fiscal Officer:

